



Central Queensland Mining Rehabilitation Group

Notice of Annual General Meeting

Date: Thursday 12 March 2020
Venue: Civeo Coppabella Muster Room
Time: 2:30 pm

Included and/or attached are:

- the agenda for this meeting
- the minutes of the last annual general meeting
- the annual Financial Report
- the Chairman's Annual Report

At the meeting, members will have the opportunity to:

- ask questions about the operations and finances of CQMRG
- speak about any items on the agenda

If possible, it would be preferable if any general business items were notified to a committee member in advance of the meeting. At the meeting, current financial members will be asked to vote to:

- accept the minutes of the last annual general meeting
- elect office bearers and committee members

If you are unable to attend the AGM in person but wish to participate in the management of CQMRG you may complete the attached **nomination form** and submit to info.cqmr@gmail.com prior to the AGM commencing.

Regards,

Neil Dale, Chairman, CQMRG

Agenda

Resolution 1 – That the Minutes of the last AGM (held 18 July 2019), as circulated with the notice of meeting be accepted as a true and accurate reflection of the meeting.
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Item 2 - Financial Report

Statements of financial position and performance (cash flow) are presented below for the previous financial year and for the current financial year to end December 2019. In general terms the financial position of CQMRG has been maintained with membership income keeping pace with outgoings. Key differences to prior years include a number of donations to support drought relief in Queensland made in the second half of 2019. The 'other income' and 'other expenses' items relate to the collection and payment of subsidised dinner expenses at the Norwich Park workshop in October 2019.

CQMRG Statement of Financial Position - as at 31/12/2019

	30/06/2018 Balance	30/06/2019 Balance	Change	31/12/2019 Balance	Change
ASSETS					
Cash and Bank Accounts					
Online Saver	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	
Primary Chq	\$ 15,968.52	\$ 16,887.09		\$ 17,483.52	
Paypal	\$ 275.16	\$ 1,995.34		\$ 667.10	
TOTAL Assets	\$ 17,243.68	\$ 19,882.43	\$ 2,638.75	\$ 19,150.62	-\$ 731.81
LIABILITIES	\$ -	\$ -		\$ -	
OVERALL TOTAL	\$ 17,243.68	\$ 19,882.43	15%	\$ 19,150.62	-4%

CQMRG Statement of Cash Flow - as at 31/12/2019

	1/07/2017- 30/06/2018	1/07/2018- 30/6/2019	Difference	1/07/2019- 31/12/2019	Difference
INFLOWS					
Membership Income	3,630.00	5,250.00	1,620.00	2,525.00	-2,725.00
Other Income	0.00	0.00	0.00	1,250.00	1,250.00
Sponsorship	500.00	0.00	-500.00	0.00	0.00
TOTAL INFLOWS	4,130.00	5,250.00	1,120.00	3,775.00	-1,475.00
OUTFLOWS					
Bank charges	131.80	149.22	17.42	118.24	-30.98
Domain Name Registration	69.90	46.95	-22.95		
Marketing				261.98	261.98
Donations				2,000.00	2,000.00
Event Expenses					
Catering	0.00	0.00	0.00	0.00	0.00
Other Event Expenses	526.50	595.30	68.80	0.00	-595.30
Membership Platform	1,183.74	1,416.53	232.79	0.00	-1,416.53
Subscriptions		20.35	20.35	0.00	-20.35
Other Travel	793.23	0.00	-793.23	0.00	0.00
Other Expenses				2,084.64	2,084.64
Website Hosting Expenses	0.00	51.25	51.25	41.95	-9.30
Website Hosting Expenses - AWS	539.19	331.65	-207.54	0.00	-331.65
TOTAL OUTFLOWS	3,244.36	2,611.25	-633.11	4,506.81	1,895.56
OVERALL TOTAL	885.64	2,638.75	1,753.11	-731.81	-3,370.56

Resolution 2 – That the treasurer’s report as provided be accepted as a true and accurate reflection of the groups finances as at 31 December 2019.

Item 3 - Chairman's Report

Our last AGM was held 18 July 2019 at Clermont. Since that workshop (Blair Athol), we have been able to hold workshops at Norwich Park and now Isaac Plains. The current committee includes:

- *Chairman* *Neil Dale*
- *Deputy Chairman* *Sue Henderson*
- *Secretary* *Sue Henderson*
- *Treasurer* *Stuart Ritchie*
- *MRC Wiki Coordinator* *Tammy Riach*
- *Committee Members* *Kim Tuart, Toni Ward, and Mel Ballantyne*

I am disappointed to miss this AGM and workshop but not quite up to it after bilateral knee surgery. It is a bugger getting old.

I have to thank the committee for the work that each has been doing to enable events like this one to take place. It takes time and effort behind the scenes for everything to run smoothly. Attendances have been great, limiting factors have been the transport requirement for the site visits.

The hosting site companies have been generous in covering the costs of venues, transport and other items. Some of the consulting companies have also chipped in to cover costs. This has meant that we have not had to charge attendance at meetings and subscription fees cover our web hosting and MRC-Wiki costs.

At the time of writing CQMRG had a membership of 172 active members and about 147 lapsed members. Our full contact list is running at 457. Workshop registrations for 2019 totalled 102 with over 50 registrations for this current workshop.

Level	Total (Bundles)	Active	Renewal overdue	Lapsed
Associate	-	-	-	-
Individual	321	172	151	147
Sponsor	- (0)	-	-	-
Total	321 (0)	172	151	147

As per our constitution, all currently elected members will retire at this AGM, but are available to re-nominate to any position.

Again I would like to thank the current Committee for their support over the last 12 months.

There is no requirement for members to approve the chairman's report.

Neil Dale

Item 4 - Election of Committee

All positions of the committee are hereby vacated as per the constitution.

Nominations are hereby sought for the following positions:

- *Chairman*
- *Deputy Chairman*
- *Secretary*
- *Treasurer*
- *MRC Wiki Coordinator*
- *Committee Members*

Please complete the attached **nomination form** and email to info.cqmr@gmail.com

Item 5 - General Business

Given that only 20 minutes is allocated for the AGM, it would be advantageous to notify the committee of any general business items prior to the AGM by emailing info.cqmr@gmail.com

Central Queensland Mine Rehabilitation Group Management Committee Nomination Form

Extract from the Charter:

VI. Management Committee

- (a) A Management Committee comprising of a minimum of a Chairman and at least two of a Vice-Chairman, Secretary and Treasurer shall manage the association. Other members may be elected to the management committee at a General Meeting. A member of the Management Committee must be a member of the association.
- (b) At the first General Meeting of any calendar year, the members of the management Committee must retire from office, but are eligible, on nomination, for re-election.
- (c) Any two members of the association may nominate another member (the candidate) to serve as a member of the Management Committee. Nominations may either be in writing, signed by the two nominees and presented to the Secretary either prior to the General Meeting or from the floor when a call for nominations is made.

As a current member of CQMRG, I hereby nominate the person(s) below to the position indicated.

	Nominee	Seconder
For the position of Chairman:	_____	_____
For the position of Secretary:	_____	_____
For the position of Treasurer:	_____	_____
For the position of CQMRG Membership/Website Coordinator:	_____	_____
For the position of Committee Member:	_____	_____
For the position of Committee Member:	_____	_____
Signed:	Name: _____	Date: _____